

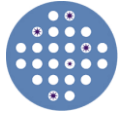
Send your completed form to the **ARTnet Project Manager** [projectmanager@artnet.org.au](mailto:projectmanager@artnet.org.au)

<b>Date of Request</b>	
<b>Site Name</b>	
<b>Site Contact</b>	
<b>Contact email address</b>	
<b>Contact phone number</b>	
<b>Email address for invoicing</b>	
<b>Is a PO required on the invoice?</b>	
<b>Street Address</b> (for courier)	
<b>Closing time of premises</b> (for courier)	

<b>Reason for validation: General or Clinical Trial</b> (specify trial name)?	
<b>How many PET cameras require validation?</b>	
<b>How many SPECT cameras require validation?</b>	
<b>Which radionuclides did you want validated?</b>	
<b>When is the validation required?</b>	
<b>Do you require the ARTnet Phantom?</b>	

<b>Do you require a physicist to assist on-site?</b> (if available)		
<b>Has your site completed the ANZSNM Requirements for PET Accreditation Report*</b> in the last 12 months?		
<b>Details of expert that completed your site accreditation</b>	<b>Name:</b> <b>Rego:</b>	
<b>Details of Physicist overseeing QA at your site</b>	<b>Name:</b> <b>Rego:</b>	

\*Camera validation is a requirement according to the 3rd addition of the 2017 Requirements for PET Accreditation [Requirements for PET Accreditation \(anzsnm.org.au\)](http://anzsnm.org.au)



Please indicate if you do not wish for ARTnet to make your camera validation status publicly available and use/store your data for validation, research, and development purposes.

<b>Other Comments</b>	
-----------------------	--

Please note: ARTnet certification is not a replacement of a sites local quality control (QC) processes. It is an independent verification that a system is capable of achieving quantitation to a prescribed level of accuracy.

<b>Completed by Name</b>	
<b>Completed by Signature</b>	

**TERMS AND CONDITIONS**

1. The Customer will (Customer Obligations)
  - a. Undertake ARTnet Camera Validation according to the instructions supplied. Any deviation from the supplied instructions must be agreed between the parties prior to commencement.
  - b. At the reasonable request of ARTnet, or its delegates undertaking the analysis, repeat studies to ensure all data is comparable and in keeping with ARTnet standards.
  - c. Complete the phantom imaging and upload the results within 14 days of receipt of the phantom, unless an extended timeframe has been agreed upon by ARTnet.
  - d. Return the ARTnet phantom as directed by ARTnet. Failure to return the ARTnet phantom when requested will result in the Customer being charged the full replacement cost of the phantom.
  - e. Communicate effectively with ARTnet regarding any issues or unforeseen delays in the completion of the phantom imaging, uploading of data or return of the ARTnet phantom.
  - f. In the event of validation failure related to hardware issues, be responsible for all communication with the instrument service vendor and be expressly responsible for all service work and costs required to correct any identified issues.
  - g. Be responsible for maintaining their sites camera validation/s.
  - h. Pay all fees and charges in accordance with the terms in section 3 for the services provided by ARTnet.
  
2. ARTnet will (ARTnet Obligations)
  - a. At a mutually agreed date between the parties, provide to the Customer the ARTnet phantom for use in conducting the ARTnet Camera Validation.
  - b. Dutifully notify the customer of any delays in provision of the ARTnet phantom and work with the Customer to adjust any dates and commitments.
  - c. Upon notification from the Customer, ARTnet will complete the analysis within 4 weeks of upload and actively engage with the Customer to achieve a successful outcome. ARTnet does not guarantee validation and accepts no liability, financial or otherwise, for a failed validation.
  - d. Issue the Customer with an invoice for the services provided, on completion of the validation.
  - e. Provide to the customer, upon receipt of all fees and charges, a formal validation certificate.
  - f. Make available and maintain a system for the electronic lodgment (uploading) of data from the phantom study.
  
3. Fees, Charges and Payments
  - a. ARTnet, will upon request from the Customer, provide to the Customer a current copy of fees and charges as outlined in, *ART.CV.009\_ARTnet Camera Validation Fees (Schedule of Charges)*, for its services.
  - b. ARTnet reserves the right to vary its fees and charges no more than annually,
  - c. ARTnet reserves the right at its sole discretion to apply additional charges for services outlined in the Schedule of Charges, that if used, will be charged to the Customer,
  - d. The additional charges outlined in section 3.c may not apply in the case of specific clinical trial. This determination will be made at ARTnet's sole discretion.
  - e. Payment terms are 28 days from the date of issue of the invoice.